

**MINUTES OF ORGANIZATIONAL BOARD MEETING 12-8-15 #919  
BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Ms. Barbara Laifman, called the regular meeting to order at 6:05 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Ms. Barbara Laifman, President, Mr. Allen Rosen, Vice President, Mr. Drew Hazelton, Clerk, Ms. Denise Helfstein, Member, Mr. Derek Ross, Member and Josh Weisberg, Student Board Representation.

**STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Mr. Enoch Kwok, Director, Educational Technology and Information Systems, and Ms. Linda Sheridan, Executive Assistant.

**FLAG SALUTE**

Mike Paule led the Pledge of Allegiance to the Flag

**ADOPTION OF AGENDA**

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education adopted the agenda including removing item B.1.e. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No - 0.

**PUBLIC SPEAKERS**

None

**PRESENTATIONS**

The Board presented a Certificate of Recognition to Ruito Zhang for his participation in the All-National Honor Concert Band in Nashville, Tennessee.

The Board presented a Partners in Education Award to Mike Paule.

The Board presented a Partners in Education Award to Lori Getz.

The Board presented a Retirement award to Pat Ramirez on her retirement from the District.

**REPORT FROM BOARD MEMBERS**

Board Member Derek Ross stated he was grateful that Martin and Julie attended the meeting to discuss the Mae Boyer Park building project. Board Member Drew Hazelton reported he attended the Technology Committee meeting and found an article in the American School Board Magazine he copied for all Board members. Board Member Denise Helfstein noted that this meeting is one year since she was appointed to the Board and she has enjoyed her experience and it has been a privilege to serve. She reported she attended the third Common Core session, the MCMS Teacher appreciation luncheon, where the PTA did a great job, the ROES holiday boutique and the Math Night at BES. Board Member Allen Rosen reported he also attended the third Common Core session, the Life Skills Retreat appreciation dinner, *Romeo & Juliet* production at OPHS, and will host another exchange student for the next semester. He also thanked the Board and District for sending him to the CSBA conference. Board Member Barbara Laifman reported the Community Outreach Committee meets tomorrow.

## **REPORT FROM STUDENT BOARD REPRESENTATIVE**

Josh Weisberg reported finals are coming up. ASB is planning an auto show in April that will be “Autos for Autism” and holding a door decoration for the holidays.

## **REPORT FROM SUPERINTENDENT**

Dr. Knight reported the DOC program is accepting applications until December 31. There will be an ad in all the *Acorns* and the *Ventura County Stars*. The Needs Assessment Committee is refining their master plan in order to bring it to the Board for approval in the new year.

## **Report from School Site Councils**

The Board received a School Site Council report from Oak Park High School.

## **Report from Facilities Planning Committee**

Martin Klauss presented an overview of the projects going on throughout the District.

## **Report from Technology Department**

Enock Kwok presented an overview of the activities of the Technology Department and Committee regarding technology.

## **C.1. CONSENT AGENDA**

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No - 0.

- a. [Approve Minutes of Regular Board Meeting November 17, 2015](#)
- b. [Public Employee/Employment Changes 01CL22956-01CL22968 & 01CE07528-01CE07546](#)
- c. [Approve Purchase Orders – November 1-20, 2015](#)  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. [Approve Overnight Trip for Oak Park High School Future Business Leaders of America \(FBLA\) – April 14-17, 2016](#)
- f. [Deny Claim Nos. 15-04 and 15-05 for Alleged Damages Pursuant to Government Code Sections 910-913.3](#)

## **ACTION**

### **2. BOARD**

#### **a. [Election of Officers of the Board of Education](#)**

On nomination of Barbara Laifman, seconded by Denise Helfstein, the Board of Education appointed Allen Rosen, President of the Board for 2016. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

On nomination of Allen Rosen, seconded by Barbara Laifman, the Board of Education appointed Drew Hazelton, Vice President of the Board for 2016. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

On nomination of Barbara Laifman, seconded by Drew Hazelton, the Board of Education appointed Derek Ross, Clerk of the Board for 2016. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

#### **b. [Confirmation and Designation of Board Representatives to District Committees](#)**

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved the choices of District Committees to serve on during 2016. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

- c. **Approve Proposed Board Meeting Schedule for Calendar Year 2016**  
On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the Board Meeting Schedule for Calendar Year 2016 changing Board Study Session to May 31, 2016 and Regular June Meeting to June 14, 2016. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
  - d. **Approve Certification of Signatures**  
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Certification of Signatures. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
  - e. **Select and Approve School Board Representative to the County Committee on School District Organization**  
On nomination of Barbara Laifman, seconded by Drew Hazelton, the Board of Education appointed Denise Helfstein, School Board Representative to the County Committee on School District Organization. Motion carried Aye –Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
  - f. **Approve Designation of Secretary/Authorized Agent of the Board of Education**  
On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved the appointment of Dr. Anthony W. Knight as the Secretary/Authorized Agent of the Board of Education. Motion carried Aye –Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
- 3. BUSINESS SERVICES**
- a. **Approve Fiscal Year 2015-16 First Interim Financial Report, Certification and Budget Revision**  
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Fiscal Year 2015-16 First Interim Financial Report, Certification and Budget Revision. Motion carried Aye –Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
  - b. **Public Hearing and Approval of Certification of Compliance with Children’s Internet Protection Act**  
Public Hearing Opened at 7:34 p.m. No Comments Public Hearing Closed at 7:34 p.m.  
On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the Certification of Compliance with Children’s Internet Protection Act. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
  - c. **Approve Amendment #6 to Agreement for Measure R Program/Construction Management Services**  
On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the Amendment #6 to Agreement for Measure R Program/Construction Management Services with Balfour Beatty. Motion carried Aye –Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.
  - d. **Approve Measure C6 Bond Fund Equipment Purchases – Instructional Equipment at Oak Park High School**  
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved Measure C6 Bond Fund Equipment Purchases – Instructional Equipment at Oak Park High School. Motion carried Aye –Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**e. Approve Contract for Non-Public School for Special Education Student - #6-15/16 - \$33,694.58**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Contract for Non-Public School for Special Education Student - #6-15/16 - \$33,694.58. Motion carried Aye –Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**4. BOARD POLICIES**

**a. Approve Amendment to Board Policy and Administrative Regulation 3270 – Sale and Disposal of Books, Equipment and Supplies – Second Reading**

On motion of Drew Hazelton, seconded by Allen Rosen, the Board of Education approved the Amendment to Board Policy and Administrative Regulation 3270 – Sale and Disposal of Books, Equipment and Supplies. Motion carried Aye –Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**b. Approve Amendment to Board Policy 6190 – Evaluation of Instructional Program – Second Reading**

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved the Amendment to Board Policy 6190 – Evaluation of Instructional Program. Motion carried Aye – Hazelton, Helfstein, Laifman, Rosen, Ross, No – 0.

**V. OPEN DISCUSSION**

There being no further business before this Board, the Organizational Regular meeting is declared adjourned at 7:55 p.m.

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Date

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President of the Board

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Date

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Clerk or Secretary of the Board